OSCR
Scottish Charity Regulator

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PLEASE RETAIN IT FOR YOUR RECORDS
Please ensure all charity trustees are aware of this document

ANNEX



Ms Ailsa Raeburn
Achnamara Community Trust SCIO
Achnamara Village Hall Achnamara
Argyll
PA31 8PT

Dear Ms Raeburn
Our ref: RS/STA/18-0905

14 January 2019

Decision on your application to become a Scottish Charitable Incorporated Organisation (SCIO)

I am pleased to tell you that your application to become a Scottish Charitable Incorporated Organisation (SCIO) has been successful. The Office of the Scottish Charity Regulator (OSCR) is satisfied that the organisation meets the charity test and the legal requirements for being a SCIO, and has entered it in the Scottish Charity Register. This means it is now is an incorporated body having charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

The details of your charity's entry in the Register are set out below.
Please check these details and let us know of any errors.

Your SCIO's registered name is: Achnamara Community Trust SCIO

Your charity number is: SC048950

Your SCIO was registered on: 11 January 2019

Your principal contact address is: Achnamara Village Hall
Achnamara
Argyll
PA31 8PT

Your charitable purposes are: F - the advancement of citizenship

Your charitable objects are:	or community development G - the advancement of the arts, heritage, culture or science I - the provision of recreational facilities, or the organization of recreational activities, with the object of improving the condition of life for the persons for whom the facilities or activities are primarily intended N - The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage M - The advancement of environmental protection or improvement 4 The organisation's objects are to further the following charitable purposes for the residents and community of Achnamara, defined as the postcode areas of PA31 8PS, 8PT, 8PU and 8PX: 4.1 The advancement of citizenship or community development 4.2 The advancement of the arts, heritage, culture or science 4.3 The provision of recreational facilities or the organisation of recreational facilities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended 4.4 The advancement of environmental protection of improvement including the education of the Community about its environment, culture and/ or history 4.5 The relief of those in need by

	reason of age, ill health, disability, financial hardship or other disadvantage **This will be done by:** **4.6 The management of community land and associated assets for the benefit of the Community and the public in general as an important part of the protection and sustainable development of Scotland's natural environment, where "sustainable development" means development which meets the needs of the present without compromising the ability of future generations to meet their own needs.** **4.7 The provision of housing for those who are in conditions of need and the improvement of housing in the public sector or in charitable ownership provided that such power shall not extend to relieving any local authorities or other bodies of a statutory duty to provide or improve housing;** **4.8 The maintenance, improvement or provision of public amenities** **4.9 The preservation of buildings or sites of historic or architectural importance** **4.10 Such other purposes ancillary thereto as may be necessary or desirable for the furtherance of the foregoing purposes.**
Your SCIO's accounting reference date is:	**28/02**

Charity trustees' duties and responsibilities

The charity trustees of **Achnamara Community Trust SCIO** are jointly responsible for running the SCIO and managing its assets. The members of a SCIO also share some of the same duties of the charity trustees. Charity trustees and members should read our publication, SCIOs: A Guide, for full details of their duties and responsibilities.

In summary, a SCIO must by law do certain things, including:

· **Publicise its status as a SCIO:** you must let people know that Achnamara

Community Trust SCIO is a SCIO by including its charity name and (if the name does not already say so) the fact that it is a SCIO on its literature, emails and webpage's (where applicable), and also on documents issued by a third party on the SCIO's behalf. As a matter of good practice, you should also state your charity number on these documents. You must comply immediately with the duty to publicise your organisation's status as a SCIO.

· **Provide information to the public:** you must supply a copy of your accounts and constitution to anyone who asks for them.

· **Provide information to OSCR:** every year you must provide information to us about the activities of your charity and by law we must monitor all charities on the Register. Your charity must fill in an Online Annual Return and send this to us along with its accounts.

· **First accounting period for the SCIO**: The first period of accounts for the SCIO must start on the day on which the SCIO is registered (which can be found above). It can be for a period of no less than six months and no longer than 18 months. If there was a body in existence prior to the SCIO being registered then assets transferred to the SCIO must be shown as a donation in the first period of accounts. You can find out more about preparing your accounts and reporting to us on our website www.oscr.org.uk

· **Get consent:** you need to get our consent before taking certain actions, and must tell us about certain decisions you have taken. You can find out when and how to do this on the 'Making changes to your charity' section on our website and in our publication, SCIOs: A Guide.

· **Keep registers of charity trustees and of members**: you must keep a register of your current and former charity trustees and, if applicable, a register of your current and former members. We have attached a template (Appendix 1) which can be used to maintain your register of trustees. In certain circumstances, you must also supply a copy of these registers if you are asked for them. You can find out more about the registers of charity trustees and members in our publication, SCIOs: A Guide.

Next steps

We have sent a copy of this letter and the introductory leaflet 'Being a charity in Scotland' to all those trustees who have provided OSCR with an **email address**. Please distribute this letter and the introductory leaflet to any trustee who have not provided OSCR with this information.

You can contact us at info@oscr.org.uk or on 01382 220446 if you have any questions.

Yours sincerely

[redacted]

Chris Kennedy

Registration Team Case Officer

01382 346 846
christopher.kennedy@oscr.org.uk

Appendix 1- Register of Trustees

Name of SCIO:

Charity Number:

All SCIOs have a duty to keep a register of their charity trustees which must be updated within 28 days of any change being notified to the SCIO. The register must contain specific information about current charity trustees; **where a charity trustee is a corporate body rather than a natural person, some additional information is required. Please see 'SCIO's: A Guide' which can be downloaded from www.oscr.org.uk.**

Additionally, the SCIO's register must also retain some information about former charity trustees for at least six years from the date the person ceased to be a charity trustee.

There is no set format for the register of charity trustees but where the trustees are natural persons, it must contain the information contained in the table below:

Trustee 1	
Name	Ailsa Raeburn
Address	Castle Sween Cottage Achnamara Argyll Pa31 8PT
Date of appointment	14.1.19
Office the trustee holds in the SCIO	Chair
Date on which he/she ceased to be a charity trustee	

Trustee 2	
Name	Alka Foster
Address	Ashfield Farm Achnamara Argyll PA31 8PT

Date of appointment	14.1.19
Office the trustee holds in the SCIO	Trustee
Date on which he/she ceased to be a charity trustee	

Trustee 3	
Name	Graham Walker
Address	The Old Schoolhouse Achnamara Argyll PA31 8PT
Date of appointment	14.1.19
Office the trustee holds in the SCIO	Trustee
Date on which he/she ceased to be a charity trustee	

Trustee 4	
Name	Catherine Walker
Address	The Old Schoolhouse Achnamara Argyll PA31 8PT
Date of appointment	14.1.19
Office the trustee holds in the SCIO	Treasurer
Date on which he/she ceased to be a charity trustee	

Trustee 5	
Name	John Jackson
Address	19 Achnamara Argyll PA31 8PU
Date of appointment	14.1.19
Office the trustee holds in the SCIO	Trustee
Date on which he/she ceased to be a charity trustee	

Trustee 6	
Name	Steve Benham
Address	The Stables Achnamara Argyll PA31 8PU
Date of appointment	14.1.19
Office the trustee holds in the SCIO	Communications Director
Date on which he/she ceased to be a charity trustee	1.6.20

Trustee 7	
Name	Louise Logue
Address	3 Braeface Tayvallich Argyll PA31 8PN
Date of appointment	14.1.19
Office the trustee holds in the SCIO	Trustee

Date on which he/she ceased to be a charity trustee	

Trustee - new apptmt	
Name	Kerrien Grant
Address	Innisfree Achnamara Argyll PA31 8PX
Date of appointment	1.9.20
Office the trustee holds in the SCIO	Trustee
Date on which he/she ceased to be a charity trustee	